

Downloadable Files (PDF/Word Docs): How do I add a PDF or Word Document to my website?

From your Homespun Builder Dashboard:

1. Click on "Edit Website" in the dark blue box at the top of the screen.
2. Select the page in which you want to add your document.
3. Click ";Add New Page Block."
4. Select ";File/Link List.”;
5. Title your paragraph block.
6. Choose a display name for your file (i.e. ";Click Here to Download our Order Form”;)
7. Click on the file folder icon, and select Browse to locate the file you wish to upload from your computer
8. Select Open
9. Upload your file***Repeat steps 6-8 for multiple files**
10. If adding multiple files choose the sort order in which you would like them to appear.
11. Save your changes.
12. Publish your website to make changes live.

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