Email Accounts: How do I put a email address (or entire domain) on my Safelist?

Steps (in Rackspace Webmail)

- Log in to your mailbox at **apps.rackspace.com**.

- In the **upper-right corner**, click your **email address**.

- Choose **Settings**.

- In the left panel, click **Spam Settings**.

- Click the **Safelist** tab.

- Click **Add**.

- Enter the **email address** (e.g., name@example.com) or a **domain** (e.g., example.com).

- Click **Add**, then **Save**.

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After that, emails from that address or domain should be delivered to your **Inbox instead of Spam**.

✔ **Tip:** If you want to allow **all emails from a company**, enter just the domain (like oregonlive.com) instead of each address.

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