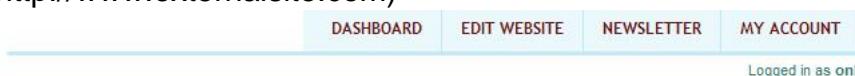# Side Banners: How do I add a side banner image that links to an another website that is not my own?

1. From your Web Builder Dashboard, select Manage Side Banners from the Website Content section. You can also reach this from Edit Website Mode by clicking the Side Banner Library link on your Main Menu bar
2. Select Image (with Link)
3. Browse to locate the image file from your computer you want to use or choose from your image library
4. Upload the image
5. Under **Option 2 Outside Link** type or paste the full URL in which you want the image to link (i.e. http://www.externalsite.com)

6. Choose a sort number that you would like that banner to appear under. ***1 is highest in side banner, 100+ is lowest**
7. Select the pages you want the side banner to appear on or choose Show On All Pages
8. Submit your side banner and publish your pages

Unique solution ID: #1103
Author: Homespun Support
Last update: 2011-07-19 21:40