

## *Blog: How do I add a new blog entry?*

To Create a new Blog Entry now follow these steps

1. From your Dashboard, click Blog.
2. Select "Add New Entry to Blog" on the Blog page.
3. This will take you to the text editor. Title your blog entry and write your article in the text editor, and **SAVE YOUR ENTRY!**
4. Your blog page will only show the very beginning of each entry. To see the entire entry, click on Read More.

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5. To make changes to your entry, hover over the title of the entry, and click on Edit Entry.  
REMEMBER TO SAVE IT AFTER EDITING!

6. Once you are happy with your entry, click Publish Now in the upper right corner of screen.

7. Finally, click on Publish All Pages. Your new blog article will now appear on your live website.

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