

## *Calendar Feature: I want to organize my events into Categories on my Calendar. How do I do that?*

1. From your Web Builder Dashboard, select "Site Settings".
2. Select the "Calendar Settings" tab.
3. Under "Add New Category", give your category a name.
4. Select "Add This".
5. Repeat these steps until all categories have been created.
6. Publish Website.

Your category will now act as a "subpage" of your calendar. Learn how to add an Event to a category [here](#).

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