Calendar Feature: I would like to add a news feed of my upcoming events to my side banner. How do I create that?

The side banner area of your website has a Event/News Feed feature that you can easily activiate to allow your website visitors a sneak peak at your upcoming events.

To activate your Side Banner Event Feed follow these steps:

1. Click Manage Side Banners from your Web Builder Dashboard

2. Select Upcoming Events

3. Title your Event Feed (i.e. Upcoming Events, Upcoming Meetings)

4. Choose the amount of events you would like to showcase in your side banner. (5-10 is ideal due to space)

5. Choose the pages you would like your Event Feed to appear on

6. Publish your entire website for your changes to appear

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