

Calendar Feature: How do I create Event Categories for my Calendar?

1. Click on Website Settings on the Web Builder Dashboard.
2. Select the Calendar Settings Tab
3. Title your New Category in the space provided
4. Select Add This to Save your Category
5. Repeat Steps 3-4 until all Categories have been added
6. Add the Appropriate Events to each Category ([See how Here](#))
7. Publish your Website

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