Media Library: How do I delete a file from my file library?

All of your files can be easily deleted in your File Library. Access your File Library from your Web Builder Dashboard

1. Select ";Manage Library” on your Web Builder Dashboard
2. Remove any files you would like from your file library by selecting the remove button below your library file you would like to delete.

 NOTE: any files removed from your file library will also be deleted from any active photo or files used on your website. You will get a prompt asking you to confirm your deletion before they are removed. Once you delete them, you must re-upload them to your library in order to use them again.

Unique solution ID: #1046
Author: Homespun Support
Last update: 2011-07-07 01:18