

## *Calendar Feature: I want to organize my events into Categories on my Calendar. How do I do that?*

1. Select Website Settings from your Web Builder Dashboard
2. Select the Calendar Settings Tab
3. Under Add New Category give your category a name
4. Select Add This
5. Repeat these steps until all categories have been created
6. Publish Website

Your category will now act as a "subpage" of your calendar. Learn how to add an Event to a category [here](#)

[View Tutorial Video](#)

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